

BILL SMITH

Street • City, State 39047
Phone Numbers • email.com

SUMMARY OF QUALIFICATIONS

- Accomplished attorney with 16 years of litigation experience focused in areas such as workers' compensation, products liability, personal injury, family law, contracts, and wills and estates.
- Excellent courtroom, negotiation, communication, and client interaction skills.
- Self-motivated and dependable professional able to handle significant responsibility and a large caseload.
- Background comprises law firm management, including overseeing and directing staff.
- Prior law enforcement experience ranging from police officer to XXXX Law Enforcement Agency activities.
- Admitted to the Mississippi Bar, the U.S. District Courts for the Northern and Southern Districts of Mississippi, and the U.S. Court of Appeals for the Fifth Circuit.

PROFESSIONAL EXPERIENCE

- Specialized in workers' compensation, products liability, personal injury, domestic relations, and bankruptcy law. Also litigated in the areas of contracts, as well as will and estates.
- Developed, oversaw, and managed more than 150-200 working client files each month.
- Supervised and managed up to five office staff employees.
- Directed all overt and undercover activities to curb the illegal sale of alcoholic beverages within a five-county area, including managing confidential informants, legal documents, search and seizure raids, and prosecution of criminals.

SIGNIFICANT CASES:

- Settled two wrongful death suits and a portfolio of fen-phen cases.
- Created new law in the XXXX Supreme Court in the area of workers' compensation.

WORK HISTORY

Member and Managing Partner ~ *Law Firm, City, State ~ Year -Present*

Owner and Manager ~ *Law Firm, City, State ~ Year -Year*

Associate Attorney ~ *Law Firm, City, State ~ Year -Year*

Alcohol Beverage Control Enforcement Agent ~ *State Tax Commission, City, State ~ Year -Year*

Police Officer ~ *City, State ~ Year -Year*

EDUCATION

Juris Doctor ~ *School of Law, City, State ~ Year*

Bachelor of Science, Criminal Justice ~ *State University, City, State ~ Year*

ADDITIONAL TRAINING/CERTIFICATION

Minimum standard training and certification as a police officer in the state of XXX
Law Enforcement Officers' Training Academy, City, State ~ Year